

## Draft Work Programme for Social Care, Health and Housing Overview & Scrutiny Committee 2010 – 2011

Ref	Indicative Overview & Scrutiny Meeting Date	Report Title	Issue to be considered	Comment
1.	28 <sup>th</sup> June	Joint Strategic Needs Assessment (JSNA)	To review the current JSNAs Executive Summary	The Joint Strategic Needs Assessment is designed to ensure collaborative understanding and joint working within and across health and social care, to drive the transformation of services to best meet the local needs of individuals and communities in the Central Bedfordshire region.
2.		Extra Care Housing	Outcomes of Dr Foster Research	
3.		Adult Social Care (ASC) Recovery Programme Update	Updated position of the Adult Social Care Recovery Programme, with particular reference to the 11 areas in need of improvement, as it enters into phase 2 of its development.	<p>The Recovery Programme was established in October 2009 to take ASC to safe sustainable service delivery concentrating on 11 recovery areas in need of improvement:</p> <ul style="list-style-type: none"> <li>i. Safeguarding of Vulnerable Adults</li> <li>ii. Mental Health Services</li> <li>iii. Carers</li> <li>iv. Commissioning</li> <li>v. Managing the Social Care Market &amp; Contract Monitoring management</li> <li>vi. Workforce Strategy</li> <li>vii. Staffing Arrangements</li> <li>viii. Partnerships</li> <li>ix. Performance Management Arrangements</li> <li>x. Budget</li> <li>xi. Financial Management</li> </ul>

Ref	Indicative Overview & Scrutiny Meeting Date	Report Title	Issue to be considered	Comment
4.	<b>2<sup>nd</sup> August</b> <sup>®</sup>	Report of the Task Force Review of the Charging Policy for Care Services		The Committee is requested to review the Task Force's current position prior to the policy's consideration at the Executive's <b>17<sup>th</sup> August</b> meeting.
5.		NHS Summary Care Record	NHS Beds will provide the Committee with a report on the NHS Summary Care Record programme, illustrating the ways in which it intends to ensure patient privacy is upheld in light of potential breaches of ICT servers. The Committee will also receive an explanation as to why Milton Keynes Council has opted to advise patients to opt out of the programme.	The NHS is introducing the NHS Care Records Service (NHS CRS), to improve the safety and quality of your care. Over time, the NHS CRS will begin to provide healthcare staff with quicker access to reliable information about patients to help with your treatment, including in an emergency. The purpose of NHS CRS is to allow information about you to be accessed more quickly, and gradually to phase out paper and film records which can be more difficult to access. There are two parts to your record: <ul style="list-style-type: none"> <li>i Detailed records - held locally</li> <li>ii Summary Care Records (SCR) – held nationally</li> </ul>
6.		NHS Bedfordshire Estates Strategy: Premises Development	Consideration of consultation process of the master plan consultation and associated consultation proposals	Update from the 8th April 2010 OSC, where the PCT's Estates Strategy was received by the OSC. The PCT will be reviewing the Estates Strategy in lieu of the current capital and revenue allocation. The PCT has 5 strategic locations in mind for prospective sites for GP hubs . The Committee asked to consider the proposals as the consultation will run concurrently from July / August 2010 – March / April 2011
7.	<b>13<sup>th</sup> September</b>	Quarter 1 Budget Monitoring Report	To receive the Budget information for the Social Care Health and Housing Directorate.	The Committee will receive a statement of the position Directorate's budget for Q1

Ref	Indicative Overview & Scrutiny Meeting Date	Report Title	Issue to be considered	Comment
8.		Review of Choice Based Lettings and draft Allocations Policy	Current position of the Council's development of a Choice Based Lettings and draft Allocations Policy	Central Beds Council is changing the way it allocates properties from a points based system to a system of choice based lettings (CBL). The key difference between CBL and the traditional way of allocating housing is that properties which become available for let are advertised in a variety of ways such as on the internet and in council offices, instead of being offered to the person on top of the waiting list. Choice Based Letting will make the allocating of social housing properties simpler as it allows people to make a choice about where they want to live.
9.		Draft Empty Homes Strategy 2010	The key aim of the Strategy is to bring empty homes back into use and it acknowledges the concerns of the community about empty homes and the associated issues that relate to the image of the region.	Update from the 13 <sup>th</sup> August 2009 meeting
10.		Safeguarding Vulnerable Adults Annual Report	The Committee is asked to consider the 2010 / 2011 annual report of the Adult Safeguarding Board for Bedfordshire.	

Ref	Indicative Overview & Scrutiny Meeting Date	Report Title	Issue to be considered	Comment
11.		Resource Allocation Scheme: implementation of individual budget schemes	The Committee will receive guidance about the measures CBC will be taking to ensure the implementation of individual budget schemes in adult social care is fit for purpose.	<p>The Individual Budgets pilot project is a cross - govt initiative, led by the Department of Health working with the Department for Work and Pensions. Plans for piloting Individual Budgets were set out in the White Paper on community services Our health, our care, our say (Department of Health, January 2006). The Individual Budgets pilot projects will test ways of:</p> <ul style="list-style-type: none"> <li>i Bringing together different streams of income, which may include social care funding, the Independent Living Fund, Supporting People funding, Disabled Facilities Grants, Integrated Community Equipment Services and Access to Work.</li> <li>ii Providing people with a transparent allocation of resources</li> <li>iii Providing support through a broker or advocate</li> </ul>
12.		<b>BRIEFING NOTE:</b> Updated position of the development of the Lets Rent Housing Option	The Committee will receive the current position in the development of this housing option which assists the homeless to acquire and remain in high quality sustainable homes in the private sector.	Update from the 5th November 2009 meeting
13.		<b>BRIEFING NOTE:</b> Tenants Services Authority (TSA) Annual Report	The Committee will receive a Briefing Note discussing how the Council will comply with the TSA's standards,	Subsequent reports will require landlords to include an assessment of their performance against the national standards in the previous year, including tenant scrutiny of performance and the use of external validation, peer review and benchmarking.

Ref	Indicative Overview & Scrutiny Meeting Date	Report Title	Issue to be considered	Comment
14.	18 <sup>th</sup> October <sup>®</sup>	<b>** Site Visit to be arranged unless Members request a meeting is convened **</b>		
15.	22 <sup>nd</sup> November	CQC performance ratings for NHS Bedfordshire	The Committee to receive a report on areas of performance not met	The PCT to inform Members of the corrective action being taken to address areas of underperformance and to ensure standards of patient care are maintained.
16.		Pharmacy Needs Assessment (PNA)	This guidance was developed to support PCTs in producing their PNAs, which must be published by 1 <sup>st</sup> February 2011. It will help PCTs develop a plan for how they will prepare their own PNA to deliver improved services for patients in the Central Bedfordshire area.	The world class commissioning programme is designed to raise the ambitions of primary care trusts (PCTs) to deliver better health and wellbeing for the population. PCTs' commissioning priorities are driven by the joint strategic needs assessment (JSNA) and the pharmaceutical needs assessment (PNA) is a key component of the JSNA. The PNA must therefore be owned by the PCT's commissioning team as an intrinsic part of the overall assessment of the local community's needs. <b>Members are asked to consider the PNA as a key tool for identifying what is needed at a local level to support the commissioning intentions for pharmaceutical services and other services that could be delivered by community pharmacies and other providers.</b>
17.		Draft Budget 2011/2012	To receive the Directorate's 2011 / 2012 Budget.	To receive and consider the Social Care Health and Housing Directorate's budget proposals for 2011 /2012
18.		Quarter 2 Budget Monitoring Report	To receive Q2 Budget information for the Social Care Health and Housing Directorate.	The Committee will receive a statement of the position Directorate's budget for Q2.
19.	20 <sup>th</sup> December <sup>®</sup>	<b>** Site Visit to be arranged unless Members request a meeting is convened **</b>		

Ref	Indicative Overview & Scrutiny Meeting Date	Report Title	Issue to be considered	Comment
20.	24 <sup>th</sup> January	Annual Performance Assessment for Adult Social Care	Members will be informed of the corrective action being taken, in line with the Recovery Programme, to address areas of underperformance and to ensure standards of care are maintained.	Performance in adult social care services is subject to an annual assessment by the Care Quality Commission (CQC). The CQC require that the outcome of the performance assessment is reported to the CBC's Executive.
21.		Miller Pattison Insulation Scheme	Update report requested to consider the implications of cold calling the Council's more vulnerable residents	
22.	28 <sup>th</sup> February <sup>®</sup>	NHS Bedfordshire Estates Strategy: 6 month progress report	Update considering the consultation process of the master plan consultation and associated consultation proposals	
23.	28 <sup>th</sup> March	Quarter 3 Budget Monitoring Report		The Committee will receive a statement of the position Directorate's budget for Q3
24.	13 <sup>th</sup> June	Quarter 4 Budget Monitoring Report	To receive the Budget information for the Social Care Health and Housing Directorate.	The Committee will receive a statement of the position Directorate's budget for Q4

**Other Items not scheduled:**

- i Impact of the "Transforming People's Lives" Scheme
- ii Urgent Care Strategy Consideration of consultation process and associated document. Possible JHOSC with Bedford Borough Council to run concurrently from June/July – November 2010
- iii Departmental Briefing: Healthier Communities
- iv Update on the transfer of Community Services
- v Quality Accounts Framework

Ref	Indicative Overview & Scrutiny Meeting Date	Report Title	Issue to be considered	Comment
<b>Previous Work Programme Items</b>				
1.	<b>20<sup>th</sup> May 2010</b> <sup>®</sup>	Site Visit to Townsend Court		
2.	<b>28<sup>th</sup> June</b>	Joint Strategic Needs Assessment (JSNA)	To review the current JSNAs Executive Summary	The Joint Strategic Needs Assessment is designed to ensure collaborative understanding and joint working within and across health and social care, to drive the transformation of services to best meet the local needs of individuals and communities in the Central Bedfordshire region.
3.		Extra Care Housing	Outcomes of Dr Foster Research	
4.		Adult Social Care (ASC) Recovery Programme Update	Updated position of the Adult Social Care Recovery Programme, with particular reference to the 11 areas in need of improvement, as it enters into phase 2 of its development.	The Recovery Programme was established in October 2009 to take ASC to safe sustainable service delivery concentrating on 11 recovery areas in need of improvement: <ul style="list-style-type: none"> <li>xii. Safeguarding of Vulnerable Adults</li> <li>xiii. Mental Health Services</li> <li>xiv. Carers</li> <li>xv. Commissioning</li> <li>xvi. Managing the Social Care Market &amp; Contract Monitoring management</li> <li>xvii. Workforce Strategy</li> <li>xviii. Staffing Arrangements</li> <li>xix. Partnerships</li> <li>xx. Performance Management Arrangements</li> <li>xxi. Budget</li> <li>xxii. Financial Management</li> </ul>

**Executive Dates:**

~~13 July 2010~~

2 November 2010

8 February 2011 (BUDGET)

31 May

17 August 2010

7 December 2010

15 March 2011

28 September 2010

11 January 2011

5 April 2011

